

***Abinash Nayak***

*N3-308, IRC Village, Nayapali*

*Bhubaneswar, Odisha, India, 751015*

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***Professional synopsis:***

Dynamic and result oriented multitasking professional having achieved many goals in my career. Seeking higher level assignment to expand my performances with a growth oriented organization.

***Profile Summery:***

* Pro-active and result oriented professional with over 7 years of rich, extensive and progressive experience across bio-medical engineering functional areas.
* Vital experience in purchase planning, cost determination and purchase of medical equipments & materials.
* Vital role in tender process, procurement, installation, pre-installation verification, end user training, telephonic support, inventory, repair and breakdown maintenance of various medical equipment in different Government institutions and Medical College and Hospital.
* Ensuring compliance to quality standards and maintaining all quality control documents.
* Healthy relationship with management & negotiation skills with the ability in imparting continuous on the job training to the team.
* Office operation and Manpower utilization in the areas of Service, Sales & Support.

***Professional Experience:***

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| --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Name of Organization** | **Designation** | **Duration** | |
| **From** | **To** |
| 01 | Mahavir Meditech | Biomedical Manager | 01/04/2015 | Continuing |
| 02 | National Health Mission, State Drugs Management Unit, OSH&FWS, Odisha Govt. | Jr. Engineer ( Bio-Medical Service) | 14/02/2013 | 31/03/2015 |
| 03 | Hi-Tech Medical College & Hospital, Bhubaneswar | Bio-Medical Engineer | 03/08/2010 | 13/02/2013 |
| 04 | Adage Medical Systems | Sales & Service Engineer (Medical Equipment) | 28/12/2009 | 31/07/2010 |

***Roles and Responsibilities:***

* Preparing technical specifications for tender, procurement of medical EI&F and supported hospitals for AMC and CMC.
* Inspection of incoming equipment & machinery and doing pre-acceptance checks before official acceptance & payment and handling technical and operational activities of installing biomedical equipments.
* Maintenance and troubleshooting of biomedical equipments clinically as well as technically to the best of its performance by organizing a planned maintenance program for all equipment’s and attending to emergency breakdowns and repair.
* Responsible & accountable for overall Operation of Biomedical Engineering Department.
* Updating the inventory for all existing & incoming equipment’s of the hospital and updates the aging list on daily basis for medical equipments also setting standards & ensuring their compliance.
* Evaluate the safety, efficiency, and effectiveness of biomedical equipment.
* Liaising with different Service engineers and manufactures for high end equipment repairing and spare part estimation for break down equipments.
* Investigate medical equipment failures and deal with technical quires from different hospitals by giving technical support to rectify the problems.
* Provide training to educate clinicians and other personal on proper use of medical equipments installed.
* Advise hospital administrators on planning, acquisition and use of medical equipment..
* Managing annual sales, AMC/CMC with hospitals .
* Supporting for logistic, installation, testing, repairing and breakdown maintenance of various medical equipments at different health institutions of the state.
* Maintenance of medical equipments on component level on site and on field service.

*Education & Training:*

* Master in Business Administration (MBA) with Specialization in Hospital Management in the year 2010-2012 from EIILM University.
* Bachelors in Technology (B.Tech) in Bio-Medical Engineering in the year 2006-2010 from Biju Pattnaik University of Technology.
* Senior Secondary (+2 Science) from CHSE, Odisha in the year 2006.
* Higher Secondary (HSC) from BSE, Odisha in the year 2004.
* Certificate course in Public Procurement by World Bank in 2016.
* 10 months special training on Medical equipment testing, Basic Electronics, Power Supply, SMPS, Monitoring and PCB at BTTI, Bhubaneswar. (12.09.2011-07.09.2012)
* 30 days vocational training on Medical equipment maintenance at Kalinga Institute of Medical Sciences, Bhubaneswar (12.01.2009-12.02.2009)

*Personal Details:*

*Date of Birth : 1st July 1989*

*Father’s Name : Mr. Anil Kumar Nayak*

*Nationality : Indian*

*Marital Status : Unmarried*

*Declaration :*

***I, hereby declare that the above statements made are complete and true to my knowledge and belief.***

***Date :: / /***

***Place :: Bhubaneswar (Abinash Nayak)***