**Curriculum vitea**

***TEJ PRAKASH***

***Mobile no.:09711202859***

***e-mail Id.: tejprakashsingh1992@gmail.com***

**CAREER OBJECTIVE**

To be associated with a progressive organization which can provide me a dynamic work sphere to extract my inherent skills as a Professional, use and develop my aptitude to further the organization’s objectives and also attain my career targets in the progress.

**EDUCATIONAL QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Class | Collage/University/Board | Year | Percentage |
| 1 | 10th | Sonam Devi HSS, PAC Road, Etah | 2007 | 59% |
| 2 | 12th | Adarsh Janta Inter Collage, Etah | 2009 | 62% |
| 3 | B.C.A | G.C.M.T., Agra road, Aligarh | 2012 | 75% |

**EXPERIENCE**

1. Two Years experience in Kailash Hospital, Noida as Billing Executive(OPD Billing at Case

Counter).

1. Currently working in Save Sight Centre, Adarsh Nagar, Delhi as a Billing Executive since

November.

**STRENGTHS**

* Billing of all the panels such as CGHS, ECHS, DGHS, etc.
* An acute learner.
* Positive attitude towards work assigned.
* Quality of working together in a team.

**HOBBIES**

* Playing cricket & Listening music.
* Making friends.
* Watching Movies.
* Internet surfing.

**PERSONAL PROFILE**

Father’s Name : Mr. Ram Bharose Lal

Date Of Birth : 10 Aug, 1992

Gender : Male

Language Known : Hindi & English

Nationality : Indian

Religion : Hindu

Permanent Address: A-13, St no-2, Bhalswa Dairy, Shradhanand Colony, Delhi-42

**DECLARATION:**

I hereby declare that above information are correct to them best of my knowledge.

Date:

Place:

 **(TEJ PRAKASH)**