**Arvind Kumar Verma**

**ADDRESS:** Quater-348 sector-1 R.K. Puram

New Delhi

Pin. 110022

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## Career objective

I want to explore myself as in a team to make my team effective efficient. I will include in me the values,attitudes, relationships, and team processes to achieve our goals.

## training experience

**Shri Ram Murti Smarak Institute of Medical Sciences**, Bareilly in corporate relation and patient welfare for 45 days.

## EDUCATIONAL QUALIFICATION

* Master’s Degree in **Hospital Administration** from **Teerthanker Mahaveer University**, Moradabad.
* Completed B.Sc (ZBC) from Govt. Degree College, Budaun.U.P.
* Completed **Higher Secondary Examination** from **K.R.S.V.I.C.Nagala purvi, Budaun.** this is affiliated to **U.P. Board.**
* Completed **Secondary Examination** from **V.G.R. HSS Manikapur Kaunri, Budaun.** this is affiliated to **U.P. Board.**

## projects undertaken

**Corporate Relation and Patient Welfare** at **Shri Ram Murti Smarak Institute of Medical Sciences**, Bareilly.

## seminars/ conferences

* Hospiarch 2012, New Delhi
* National seminar on hospital administration, Bareilly,2013 (Manthan)
* National conference on hospital administration, S.G.P.G.I.M.S,2014 ( HADCFACON )

## technical skill

**Computer Platforms:** Windows XP, Windows Vista, Windows 7.

**Software:** Microsoft Office 2003, 2007, 2010

Diploma in CCC

## language proficiency

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **English** | | | **Hindi** | | |
|  | **Read** | **Write** | **Speak** | **Read** | **Write** | **Speak** |
| **Excellent** | **●** | **●** |  | **●** | **●** | **●** |
| **Good** |  |  | **●** |  |  |  |
| **Average** |  |  |  |  |  |  |

## PERSONAL SKILL

Hard Working. Good at team work.

Leadership Qualities. Management Qualities.

Good Communication Skills. Adaptability to any situation.

Performing under pressure.

## PERSONAL PROFILE

|  |  |
| --- | --- |
| Father’s Name: | Late Mr.Veer Pal |
| Mother’s Name:  Date of Birth: | Late Mrs. Sushila Devi  10th April, 1992 |
| Address: | Quater-348 sector-1 R.K. Puram  New Delhi  Pin. 110022 |
| Gender: | Male |
| Nationality:  Religion: | Indian  Hinduism |

## INTEREST and HOBBIES

Internet searching.

## Achievements

Best awards of **NSS**.

## summary

I hereby declare that the above-mentioned information is correct and complete to the best of my knowledge and belief. I believe in my potency and confidence to take any sort of responsibilities under any circumstances**.**

Place: **Arvind Kr.Verma**

Date: