***Rahul*** Email:***rahulraj714@gmail.com***

 ***Mobile No.:-+91-8802442749***

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| ***Objective:*** *To seek a position in an organization where I can enhance my skills and strength in conjunction with the company goals and objectives.* |

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| ***Education*** ***Percentage/CGPA Obtained*** |
| ***2013-2015*** | ***MBA in Health Care******Faculty of Management Studies.******ManavRachna International******University Faridabad.*** |  ***70.0%*** |
| ***2007-2010*** | ***Bachelor of Hospital Management.******NSHM College of Management and Technology, Durgapur.******West Bengal University, Kolkata.*** |  ***73.3%*** |
| ***2005-2007*** | ***ISC******Shivam Convent School.******Patna.*** ***C.B.S.E*** |  ***66%*** |
| ***2004-2005*** | ***Matriculation.******R.P.S Public School, Patna.*** ***C.B.S.E***  |  ***55%*** |

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| ***Training*** |
| ***Name of Organization.*** | ***Duration*** | ***Department*** | ***Project Details*** |
| *Fortis Escorts Hospital,**Faridabad.* | *16 weeks**(Aug.2014 to Nov.2014)* | *Operations in OPD* | *To optimize waiting time and conversion of OPD patients to IPD.*  |
| *Aditya Birla Memorial Hospital.**Pune.* | *8 weeks**(July2009 toAug.2009)* | *OPD* | *Assessing Patient Satisfaction in OPD.* |

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| ***Work Experience*** |
| * ***4 Years’ 6 Months Experience.***
* ***Presently Working in Indraprastha Apollo Hospitals New Delhi as a Center Manager for Patna Office from April 2016 to till now.***
1. ***Bapu Nature Cure Hospital &Yogashram July 2015-March 2016.***
* *Worked as IPD Coordinator. The job responsibilities included*
* *Looked day to day Operations in IPD.*
* *Any query regarding Admission, Treatment, Billing& Discharge.*
1. ***Bihar Institute Of Gastroenterology Hospital Sept.2011- June 2013***
* *Worked as Assistant Manager. The job responsibilities included*
* *Maintaining file of Equipment’s.*
* *Housekeeping and Security Departments*
1. ***Prime Hospital Hyderabad Jan2010- Sep2011.***
* *Worked as a Administrator. The job responsibilities included*
* *Purchase and General Store*
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| *Accomplishments.* |
| * *Attended 2nd National Conference of Hospital Administrator at Durgapur.*
* *Certificate of Appreciation after successful* ***NABH Pre Assessment*** *audit of Prime Hospital Hyderabad.*
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| ***Personal Details.*** |
| * ***Date of Birth:*** *15 June 1990.*
* ***Contact no. :****08802442749/ 07368802221*
* ***Nationality:*** *Indian.*
* ***Permanent Address:*** *S/383,West Lohia Nagar Kankarbagh Patna,800020.*
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***DECLARATION:***

*I hereby declare that the details provided by me in this resume are correct and I have knowingly not omitted/misrepresented any information. I am aware that the company can use this data for verification purposes and any material inconsistency, identified between the details shared above versus actual information would have a bearing on my employment, based upon company policies.*

*Date:*

*Place: Signature: Rahul*