***Rahul*** Email:[***rahulraj714@gmail.com***](mailto:rahulraj714@gmail.com)

***Mobile No.:-+91-8802442749***

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| ***Objective:*** *To seek a position in an organization where I can enhance my skills and strength in conjunction with the company goals and objectives.* |

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| ***Education***  ***Percentage/CGPA Obtained*** | | |
| ***2013-2015*** | ***MBA in Health Care***  ***Faculty of Management Studies.***  ***ManavRachna International***  ***University Faridabad.*** | ***70.0%*** |
| ***2007-2010*** | ***Bachelor of Hospital Management.***  ***NSHM College of Management and Technology, Durgapur.***  ***West Bengal University, Kolkata.*** | ***73.3%*** |
| ***2005-2007*** | ***ISC***  ***Shivam Convent School.***  ***Patna.***  ***C.B.S.E*** | ***66%*** |
| ***2004-2005*** | ***Matriculation.***  ***R.P.S Public School, Patna.***  ***C.B.S.E*** | ***55%*** |

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| ***Training*** | | | | | |
| ***Name of Organization.*** | ***Duration*** | | ***Department*** | ***Project Details*** | |
| *Fortis Escorts Hospital,*  *Faridabad.* | | *16 weeks*  *(Aug.2014 to Nov.2014)* | *Operations in OPD* | | *To optimize waiting time and conversion of OPD patients to IPD.* |
| *Aditya Birla Memorial Hospital.*  *Pune.* | | *8 weeks*  *(July2009 toAug.2009)* | *OPD* | | *Assessing Patient Satisfaction in OPD.* |

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| ***Work Experience*** |
| * ***4 Years’ 6 Months Experience.*** * ***Presently Working in Indraprastha Apollo Hospitals New Delhi as a Center Manager for Patna Office from April 2016 to till now.***  1. ***Bapu Nature Cure Hospital &Yogashram July 2015-March 2016.***  * *Worked as IPD Coordinator. The job responsibilities included* * *Looked day to day Operations in IPD.* * *Any query regarding Admission, Treatment, Billing& Discharge.*  1. ***Bihar Institute Of Gastroenterology Hospital Sept.2011- June 2013***  * *Worked as Assistant Manager. The job responsibilities included* * *Maintaining file of Equipment’s.* * *Housekeeping and Security Departments*  1. ***Prime Hospital Hyderabad Jan2010- Sep2011.***  * *Worked as a Administrator. The job responsibilities included* * *Purchase and General Store* |
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| *Accomplishments.* |
| * *Attended 2nd National Conference of Hospital Administrator at Durgapur.* * *Certificate of Appreciation after successful* ***NABH Pre Assessment*** *audit of Prime Hospital Hyderabad.* |

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| ***Personal Details.*** |
| * ***Date of Birth:*** *15 June 1990.* * ***Contact no. :****08802442749/ 07368802221* * ***Nationality:*** *Indian.* * ***Permanent Address:*** *S/383,West Lohia Nagar Kankarbagh Patna,800020.* |

***DECLARATION:***

*I hereby declare that the details provided by me in this resume are correct and I have knowingly not omitted/misrepresented any information. I am aware that the company can use this data for verification purposes and any material inconsistency, identified between the details shared above versus actual information would have a bearing on my employment, based upon company policies.*

*Date:*

*Place: Signature: Rahul*