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| **KISHOR KASHYAP** |
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| **Contact** |
| **Tel. :+91 8506007537****e-mail : sujaansingh21@gmail.com** |

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| **Address** |
| 103/A, Defence Enclave, Mohan Garden, UttamNagar, New Delhi-110059 |

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| **Profile** |
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| **Job Target:** |  My goal is to be associate with a company where I can utilize my skills and gain further experience while enhancing the company’s productivity and reputation |
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| **Education** |
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|  | * **M.B.A. In Finance from Lovely Professional University. 2014**
* **Graduate from the C.M.J. in B.com. 2012**
* **Senior Secondary from CBSE 2007.**
* **Higher Secondary from CBSE 2005.**
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| **Technical Education** |
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|  | * **6 month Diploma Certificate in Advance Finance & Accounts. From LAL Bahadur Shastri Technical Institute.**
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| **Key Skills** |
|  Proficient in using MS-Office, Tally ERP 9, Good Knowledge in MS-Excel |

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| **Work Experience** |
| At present working From June 2013 Bakshi Mark Pvt. Ltd.Bakshi Mark Pvt. Ltd has emerged as a force to reckon with in Marking,Coding ,Traceability & Conveying Solutions from India. The company meteoric growth and expansion can be attributed to a highly qualified and dedicated team of professionals as well as innovative coding solutions that are reliable and cost effective* **Role**: Sr. Account Executive
* Achievement in job:
* Sales Tax
* Service Tax
* Excise
* TDS
* Income Tax
* Banking
* Finalization of Accounts
* Accounts Receivable
* Accounts Payable
* General Accounting
* MIS
* Balance sheet Preparation
* Dealing with auditors

November 2012 LavidaLuxe Lifestyle Solution Pvt. Ltd.Company is a multinational e-commerce start up that will be launching a series of high-end, ultra luxury lifestyle portals in India. The portals will set the gold standard for how e-commerce is conducted in India both in terms of product portfolio and service standards.* **Role**: Account Executive

July 2010 PCTI Group* PCTI GROUP, an established origination in higher education, Tours & Travels Corporate Training Assessment & Counseling, Software development concierge services is commented to best of timely services to its student business associates and clients
* Role: Account Executive

February 2009 DV & Company* DV & Company is a firm of repotted Charted Accountant stabled in Palam
* **Role**: As a Trainee
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| **Personal Details** |
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| Date-of-Birth : 04/07/1989Nationality : Indian | **x** |
| Gender : MaleMarital status : Married |  |
| Father’s Name : Mr. Munna LAlMother’s Name: Mrs. Sunita Devi Current CTC : 3.42 Lac |
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| **Hobbies** |
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|  | Browsing internet, Watching Inventory Chanel, Listening Sufi song &Swimming. |
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| **Languages** |
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| **Hindi** | **English** |  |

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Date: