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| |  | | --- | | **KISHOR KASHYAP** | |  | | |  | | --- | | **Contact** | | **Tel. :+91 8506007537**  **e-mail : sujaansingh21@gmail.com** | |
| |  | | --- | | **Address** | | 103/A, Defence Enclave, Mohan Garden, UttamNagar, New Delhi-110059 | | |
| |  | | --- | | **Profile** | | |  |  | | --- | --- | | **Job Target:** | My goal is to be associate with a company where I can utilize my skills and gain further experience while enhancing the company’s productivity and reputation | |  |  | | | |
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| |  | | --- | | **Education** | | |  |  | | --- | --- | |  | * **M.B.A. In Finance from Lovely Professional University. 2014** * **Graduate from the C.M.J. in B.com. 2012** * **Senior Secondary from CBSE 2007.** * **Higher Secondary from CBSE 2005.** | |  |  | |  |  | | | |
| |  | | --- | | **Technical Education** | | |  |  | | --- | --- | |  | * **6 month Diploma Certificate in Advance Finance & Accounts. From LAL Bahadur Shastri Technical Institute.** | |  |  | |  |  | |  |  | | --- | | **Key Skills** | | Proficient in using MS-Office, Tally ERP 9, Good Knowledge in MS-Excel |  |  | | --- | | **Work Experience** | | At present working From June 2013 Bakshi Mark Pvt. Ltd.  Bakshi Mark Pvt. Ltd has emerged as a force to reckon with in Marking,Coding ,Traceability & Conveying Solutions from India. The company meteoric growth and expansion can be attributed to a highly qualified and dedicated team of professionals as well as innovative coding solutions that are reliable and cost effective   * **Role**: Sr. Account Executive * Achievement in job: * Sales Tax * Service Tax * Excise * TDS * Income Tax * Banking * Finalization of Accounts * Accounts Receivable * Accounts Payable * General Accounting * MIS * Balance sheet Preparation * Dealing with auditors   November 2012 LavidaLuxe Lifestyle Solution Pvt. Ltd.  Company is a multinational e-commerce start up that will be launching a series of high-end, ultra  luxury lifestyle portals in India. The portals will set the gold standard for how e-commerce is  conducted in India both in terms of product portfolio and service standards.   * **Role**: Account Executive   July 2010 PCTI Group   * PCTI GROUP, an established origination in higher education, Tours & Travels Corporate Training Assessment & Counseling, Software development concierge services is commented to best of timely services to its student business associates and clients * Role: Account Executive   February 2009 DV & Company   * DV & Company is a firm of repotted Charted Accountant stabled in Palam * **Role**: As a Trainee |  |  | | --- | | **Personal Details** | | |  |  | | --- | --- | | Date-of-Birth : 04/07/1989  Nationality : Indian | **x** | | Gender : Male  Marital status : Married |  | | Father’s Name : Mr. Munna LAl  Mother’s Name: Mrs. Sunita Devi  Current CTC : 3.42 Lac | | |  |  | | | |
| |  | | --- | | **Hobbies** | | |  |  | | --- | --- | |  | Browsing internet, Watching Inventory Chanel, Listening Sufi song &Swimming. | |  |  | |  |  | | | |
| |  | | --- | | **Languages** | | |  |  |  | | --- | --- | --- | | **Hindi** | **English** |  | | | |
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Date: