**Dr. Annu Popli**

 MHA, Six Sigma Green Belt ,BHMS

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**Career Objective**

A healthcare professional with masters in Hospital Administration looking for challenging & promising career

path in Healthcare and allied setup. Having around 7 years of experience in Healthcare sector.

**Qualification**

* Masters in Hospital Administration from Sri Dev Suman University, Uttrakhand with 74.8%.
* Certified Green Belt in Lean Six Sigma Quality process.
* BHMS from Bharati Vidyapeeth (Deemed University), Pune in 2003.
* Post graduate Diploma in Holistic Nutritional Therapy from BSY, England.

**Professional Experience:**

**Sr. Executive - Quality with Park Hospital, New Delhi since June, 2016**

As Sr. Executive – Quality, responsible to

* Monitor NABH based quality indicators by collecting and collating data of various service

 departments

* Coordinate, interact and interview stakeholders for compliance to NABH standards across various

 departments

* Conduct routine inspections against quality standards and conduct regular quality audits, clinical audits, patient care and Nursing audits, laboratory monitoring
* Ensure that proper Standard Operative Procedures are being following by all service departments
* Ensure proper functioning of following committees, in consultation with team and Quality Director

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* Develop and administer Quality Education Process for employees inhouse training program for the nursing staff about NABH .

 **Internship in 2014-2015**

* **5 months with BLK Super Speciality Hospital, Karol Bagh, New Delhi.**
* Undergone two months’ assessment project on **“Observations & Critical findings related to Biomedical waste management practices in the hospital”**. This project was initiated to find out the

 effectiveness of bio-medical waste management processes by the Operations Department.

* A part of team responsible to conduct **Time Motion study at In-patient and emergency**

 **departments.** The study was conducted for two months.

* Worked in Quality Department, responsible for various activities including

 *Concurrent & Retro Audit, Monitoring Quality Indicators, Participation in Internal Quality Audits,*

 *Analysing Patient Feedback & Grievances Redressal, Assist in preparing Clinical Audit SOP*

* **2 months with Techno Group, New Delhi (a NABH consultancy firm)**
* Worked as **Floor Co-ordinator** at “Shishu Sadan – Children Clinic & Nursing Home” Janak Puri

 **Previously ,In past Self-practice as Homeopath Consultant with various charitable dispensaries and clinics at West Delhi from 2013-2015.**

**Clinic Head/ Sr. Consultant with Dr. Batra’s Positive Health Clinic, South Ex. New Delhi from 2004-2009**

* As a **Clinic Head** responsible for
* **Achieving sales targets**, coordinating with sales representatives, expanding new patient base, retaining

the existing patients, relationship management with key patients, demand forecasting

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* **Performance monitoring**, on-boarding of new staff including consultants, setting up job expectations,

setting up targets and KPI for consultants, feedback for individual performance appraisal.

* **Floor management**, scheduling and roaster preparation, stock management, enforcing procedures and guidelines within clinic premises as set up by Head office
* **Direct reporting to City Head**, monthly reporting to Regional Manager and senior management.
* As a **Senior Consultant** responsible for treating referred & direct patients with Homeopathy. Overall

patient base of the clinic was around 4000.

**Area of Interest**

* Hospital Administration
* Quality Management 
* NABH
* Quality Audit 
* Quality Assurance 
* Quality Control
* Infection Control Public Health 
* Operations Management
* Floor Management SOP BMW Management

**Specializations**

Dermatological disorders Trichology Obesity issues

Allergic disorders GIT disorders Hyper/ Hypothyroidism

Osteoarthritis Cervical Spondylitis Gynaecology

Female disorders Nutritional Management Diet planning

**Personal Details**

Name: Dr. Annu Popli

Marital Status: Married

Residence: A-67, Asha Park, Jail Road, Hari Nagar, New Delhi – 110018

Languages proficiency: English, Hindi, Punjabi, Marathi

Registered with: Board of Homeopathic System of Medicine, Govt. of NCT Delhi

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