**CURRICULAM VITAE**

**Neha Knogiya**

**nehakngy@gmail.com**

**Mobile: 7042738640**

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| **CAREER OBJECTIVE** |

**I am a self-motivating and quality conscious person and my key attributes are firm determination, innovative ideas, positive attitude, never dying confidence and diligence to work in the most challenging position with an organization that provides ample opportunities to learn and to contribute.**

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| **ACADEMIC BACKGROUND** |

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| **Course** | **Institution / University** | **Year of Passing** | **Percentage** |
| **MBA**  **(Hospital Administration)** | **Shri Guru RamRrai Institute of Technology and Sciences Dehradun / Uttrakhand Technical University** | **2012 – 2014** | **Result Awaited** |
| **B.SC**  **(Medical Microbiology)** | **Sardar Bhagwan Pingh post Graduatae Institute of Biomedical Sciences and Research Dehradun/Hemwati Nandam Bahuguna University** | **2008-2011** | **72%** |
| **12th** | **CBSE BOARD** | **2008** | **58%** |
| **10th** | **CBSE BOARD** | **2004** | **50%** |

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| **STRENGTH** |

**Keen Observer**

**Active Listener**

**Flexible**

**Hard working**

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| **TECHNICAL SKILLS** |

* Properly worked on MS-Word
* Good command on INTERNET
* Basic computers

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| **ACHEIVEMENTS** |

* Achieved 2st prize in collage competition.
* Participated in rangoli competition.
* Participated in flower decoration competition.
* Participated as college volunteer

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| **TRAINING PROFILE** |

* Training in Indraprastha Apollo Hospital Delhi, for 6 weeks(in Quality Department)
* Training in National Jalma institute of leprosy and other mycobacterial diseseas Agra, for 6 months.

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| **PERSONAL PROFILE** |

Name **:** Neha Knogiya

Father’s Name **:** Mr. Om Parkash Knogiya

Date of Birth **:** 20th Jan 1988

Sex **:** Female

Marital status **:**          Single

Nationality **:**           Indian

Languages known **:**           English, Hindi

Permanent Address **:**         3451, Dariba Pan, Pahar Ganj, New Delhi

Pin Code- 110055

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| **Languages Known** | **Read**  **(Beginner/Proficient/Expert)** | **Write (Beginner/Proficient/Expert)** | **Speak (Beginner/Proficient/Expert)** |
| ENGLISH | Proficient | Proficient | Proficient |
| HINDI | Proficient | Proficient | Proficient |

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| **DECLARATION** |

I hereby declare that the information furnished above is correct to best of my knowledge.

Place: New Delhi

Date:  22 March, 2015

Neha Knogiya