

**HARPREET SINGH**

**( Assistant Manager Engineering )**

**ANYA HOTELS & RESORTS**

Cell No.-: **+91-9811563041, 9717199700**.

E – Mail -:[**harpreet2881980@gmail.com**](mailto:harpreet2881980@gmail.com)

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# Professional Experiences

1-: Anya hotels & Resorts, 42 Golf Corse Road, Sector 43, Gurgaon

Currently working as Asst. Manager- Engineering in Anya Hotel

10th December 2013 to till date

Key Role Area**-: Heading the department and taking the handover from projects**

* Troubleshooting and repairing malfunctions in electrical/mechanical systems (e.g. HVAC, plumbing) and other hotel equipment.
* Conducting ongoing room preventative maintenance program (see maintenance manual for system specifics).
* Reviewing maintenance problems, complaints and work orders to prioritize and schedule work.
* Troubleshooting and diagnosing malfunctioning mechanical systems and equipment.
* Inspecting property to identify potential and current needs.
* Coordinating with DHVBN & HUDA for the hotel electricity & water.
* Performing preventive maintenance assignments on a scheduled basis.
* Servicing the hotel’s pool, including adjusting chemicals and cleaning filters.
* Completing maintenance logs.
* Maintaining the building exterior if not serviced by a contractor
* To be a part of induction program.
* Train the engineering staff for the specific engineering program according to hospitality industry.
* Managing entire shift operations by deploying staff.
* Maintaining guest relations.
* To train the associates to maintain the standards.

2-: Indian Hotel Company. TAJ MAHAL HOTEL New Delhi

Currently working as Shift Engineer in Taj Mahal Hotel

15th January 2010 to 3rd December 2013

**Key Role Areas-:**

* Managing entire shift operations by deploying staff.
* Maintaining guest relations.
* Dealing with contractors.
* Ensuring the smooth shift running by planning.
* Man plan to execute the work.
* To train the associates to maintain the standards.
* Assisting chief engineer in annual maintenance planning.
* Maintaining heat load power records.
* Managing Mitsubishi staff for better operation of the guest &service lifts.
* Operation of the swimming pool & maintain the quality of pool water.
* Managing the entire plant room & pump room.
* Handling Engineering Control Desk.
* Checking of various Log Books and Maintaining History Records.

**MODIFICATIONS -:**

* Installation of new R.O. Plant for guest floors (ION EXCHANGE)

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3-: **Unison’s Group of Hotels. (THE GRAND HOTEL)**

20th July2009 to 14th January 2010

THE GRAND HOTEL as **Assistant Engineer**

**KEY ROLE AREAS:-**

* Looking after HVAC, Floors & Public area.
* Acting as a Guest floor & Public area in charge.
* Manage to put the four floors of the hotel in operation which were under renovation.

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**4-:Apeejay Surrendra Park Hotels Ltd. (THE PARK HOTEL)**

6th October 2003 to 16th July 2009

THE PARK HOTEL as **Senior Technician**

**JOB PROFILE AND RESPONSIBILITY**

* **SHIFT OPERATIONS -:**
  + Looking after HVAC System (TRANE Screw Plant).
  + Assisting chief engineer in annual maintenance planning.
  + Maintaining heat load power records.
  + Tending to guest complaints & maintaining customer relation.
  + Troubleshooting & repair of Walk in deep freezers, cold storages, ice cube machines.
  + Maintenance of AC plant.
  + All types of Fan coil units.
  + Maintenance of Air handling units, Window AC’s & Split AC’s.
  + Maintain the power factor for entire electrical load.
  + Operation of boiler.
  + Operation of water pumps & water softener plant.
  + Operation of effluent treatment plant.
  + Coordination with OTIS staff for better operation of the guest &service lifts.
  + Operation of the TRITON complaint handling system.
  + Coordinating with the engineering technician team for all type technical complaints.
  + Operation of the swimming pool & maintain the quality of pool water.

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* **PREVENTIVE MAINTENANCE -:**
* Coordinating with the venders for major annual preventive maintenance and support to the engineering technician team for the periodical preventive maintenance for the following part of the engineering department.
* 400 Tn TRANE Make screw chiller HVAC plant.
* Cooling towers & A.H.U.
* Boilers & burners.
* Dorma make automatic revolving & sliding doors.
* Testing of all types relay in HT &LT Panels.
* Guest floors electrical D.B. & bus bar.
* Guest rooms.
* **MODIFICATIONS -:**
  + Installation of new R.O. Plant for guest floors (ION EXCHANGE ).
  + Guest & service lifts renovation (SCHINDLER).
  + Renovation of offices.
  + Certification of ISO – 14001 & OHSAS – 18001.

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**4-: RELIABLE AIR CONDITIONING ENGG. NE-29 VISHNU GARDEN NEW DELHI**

01ST – October – 2002 TO 30TH – September – 2003 (TECHNICIAN)

**5 - : APPRENTISHIP TRAINING - : BLUE STAR LTD.**

**01st –October -2001 to 30th – September – 2002 (TECHNICIAN)**

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**6-: PART TIME VENTURE :-**

**Contributed as Asst Technician NAVI REFREGERATION**

**SPECIAL ACHIEVEMENTS -:**

* Won the “Merit Employee” award at Park Hotel, New Delhi.
* Received an appreciation letter from General Manager.
* Dexterous handling of the plant operating shift individually.
* Supervised work at prestigious sites like LIC, HCL, Parliament library.
* Handled the Engineering Control desk.
* Planning for winter & preventive maintenance.

**PROFESSIONAL QUALIFICATION - :**

1. Pursuing  **AMIE** in **Mechanical Engineering**.
2. **DIPLOMA IN MECHANICAL ENGINEERING** from **BOARD OF TECHNICAL EDUCATION, DELHI with 82% marks.**
3. Two year certificate course in REFREGERATION & AIR- CONDITIONING trade under N.C.V.T. from I.T.I Malviya nagar with 81% marks.

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**COMPUTER LITERACY -:**

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Applications : MS Office & Internet.

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**PERSONAL DETAILS - :**

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Father’s Name : Shri Trilok Singh.

Date of birth : 28th August 1980.

Nationality : Indian.

Marital Status : Married.

Permanent Address : T-37, 1st Floor, Vishnu Garden, New Delhi

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**STRENGTH & OBJECTIVE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Curious to learn.
2. Good in trouble shooting.
3. Able to work under pressure of deadlines.

My carrier objective is to join as Chief Engineer in a professionally managed progressive organization. I look forward to work in a conductive environment for my professional growth and development of technical skill.

I am willing to learn and adopt new challenges. I am a hard working, self motivated, quick learner.

Place: New Delhi: \_\_\_\_\_\_\_\_\_\_ **(Harpreet Singh)**